



## **COPA Annual General Meeting Minutes**

Ottawa, ON  
11 June 2023  
10:00 am EDT

### **A. CALL TO ORDER**

The Annual General Meeting was called to order at 10:00 am EDT by the Chairperson of the COPA Board of Directors, Doug Ronan. Each director present introduced himself or herself to the assembled members.

### **B. NOTICE OF MEETING**

Secretary Jim Bell noted that the 'Notice of Meeting' to the COPA members had been printed in the COPA Flight magazine, included with the e-flight newsletter, and posted on the website.

### **C. CONFIRMATION OF QUORUM**

Secretary Jim Bell confirmed that there was a quorum in attendance. Directors Jonathan Beauchesne, Jim Bell, Ashlynn Dale, Pierre Drapeau, Bill Mahoney, Stephen McCarthy, Candace Pardo, Warwick Patterson, Brian Pinsent, Doug Ronan, Sigmund Sort, David Sprague, Ken Zachkewich, and 23 regular members were in attendance. Some members were observing online.

### **D. REGISTRATION OF PROXIES**

Twenty proxies were received, assigned as follows:

Jim Bell - 2  
Sharon Cheung - 2  
Ashlynn Dale - 1  
Jim Ferrier - 1  
Michele Milotte - 1  
Rick Nihda - 3  
Doug Ronan - 1  
Katherine Simunkovic - 1  
David Sprague - 3  
Ken Zachkewich - 5



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### **E. ADOPTION OF THE AGENDA**

Motion to accept the agenda.

MOVED: Rick Nihda

SECONDED: Earl de Pass

RESOLVED: Carried

### **F. ADOPTION OF MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING**

Motion to accept the minutes of the 2022 Annual General Meeting.

MOVED: Norm Mills

SECONDED: Warwick Patterson

RESOLVED: Carried

### **G. BUSINESS ARISING FROM MINUTES**

There was no business from the 2022 AGM minutes.

### **H. REPORT OF THE CHAIR OF THE BOARD**

Chair Doug Ronan reported on the transitions that have taken place over the last year. We have a new CEO, Mark van Berkel, and several new staff members. We have developed a new strategic plan for Mark to implement. We are working to promote aviation with younger people, and we are creating a COPA Academy, which will include various safety programmes. COPA for Kids is now Discover Aviation, with several events having taken place or planned already this year.

### **I. REPORT OF THE PRESIDENT**

President and CEO Mark van Berkel thanked the assembled members, including online members. He took on the position a month ago. Mark thanked Jim Ferrier for his work as interim CEO during the hiring process. COPA was formed in 1952, and though there have been difficult times, we are working to re-invigorate general aviation after COVID. COPA's financial health is good, with about 13,000 members, including 392 who have joined in the



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last month. It's important for the membership to continue to grow, and it will remain a focus. Thank you to the members who make this possible.

### **J. REPORT OF THE NOMINATING COMMITTEE**

Motion to ratify the results of the 2022 COPA board elections.

MOVED: Ken Zachkewich

SECONDED: Jonathan Beauchesne

RESOLVED: Carried

### **K. TREASURER'S AND AUDITOR'S REPORT**

Josiane Gomez, CFO of Zivo, presented the Treasurer's and Auditor's Report in the absence of the Treasurer, Henry Vos.

Members asked about the \$140K payment to CRA. This was due to incorrect calculations of GST / HST submissions to CRA over the period 2017 - 2021. This mistake has been corrected and will not recur.

Motion to accept the 2022 audited financial statements.

MOVED: Bill Mahoney

SECONDED: Stephen McCarthy

RESOLVED: Carried

Motion to accept the Reports.

MOVED: Rick Nihda

SECONDED: Candace Pardo

RESOLVED: Carried

### **L. APPOINTMENT OF AUDITOR FOR 2023**

Moved that the Frouin Group be appointed as auditors for 2023.



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MOVED: Warwick Patterson  
SECONDED: Candace Pardo  
RESOLVED: Carried

### **M. AGM GENERAL BUSINESS**

Nil.

### **N. ADJOURNMENT**

Motion to adjourn.  
MOVED: Earl de Pass  
RESOLVED: Meeting adjourned at 10:46 am EDT

DRAFT